

From: Dave McNeill
To: Dave McNeill; David Lee; Deanna Anderson; Don Lewon; Elden Bingham; Greg Alex; James Buzan; James Jensen; John Veranth; Kathy VanDame; Kerry Ruebelmann; Kip Billings; Lydia Salmon; Lyle Chinkin; Mark Komp; Michael Smith; Nina Dougherty; Norman Eatough; Patti Garver; Patty Nelis; Richard Valentine; Rory McArthur; Shalayne Farrer; Steve Sands; Susan Hardy; Tim Gwynette; Vicki Colton; Walt Maguire
Date: 2/24/00 4:16PM
Subject: Meeting on 2/28 Postponed - Next meeting 3/6 @ 1:00 p.m.

This is to announce the **postponement of the second meeting** of the Emissions Inventory Workgroup for the preparation of a new PM10 SIP for the Wasatch Front in Utah. The meeting was scheduled for 10:00 in Room 201 at 168 North 1950 West in Salt Lake City at 10:00 a.m. Due to the Utah State Legislature session in progress, several people whose attendance is essential are not able to attend. We apologize for any inconvenience this may cause.

In re-scheduling the meeting, I have received requests to either put the meeting off until 10:30 a.m. or put it in the early afternoon to facilitate travel by out-of-town participants. It is much easier to reserve a room in the afternoon; therefore, I am proposing meeting on March 13th at 1:00 in room 201 at 168 North 1950 West. If this meeting time causes you significant problems, please let me know.

2) Next meeting date? (3/20 or 3/27) at (1:00 or 1:30)

3) Next meeting agenda?

Short Discussion on Sip Protocol

Discussion on Gaps Found in the Inventory and What Help DAQ Needs

Schedule - 1996 Inventories Complete by 5/15?

Other Topics?

Notes from the previous meeting are posted on the web site located at:

<http://www.eq.state.ut.us/eqair/SIP/PM10SIP/ei/ei.htm>

Please note that the participants list located at the web site has been revised to include all those who participated in the February 14th meeting, as well as all DAQ staff who are participating in this process.

The draft agenda for the 3/6 meeting and the notes from the first meeting are embedded below (for those who are unable to receive attachments via e-mail).

EMISSIONS INVENTORY WORK GROUP

Meeting #2 Agenda

March 6, 2000

Room 201

168 North 1950 West

Salt Lake City

- 1:00 Welcome, Meeting Time Discussion (see below) Dave McNeill
- 1:05 Overview of Mobile Source Emission Inventory Development and
Mobile Emission Inventory Protocol (35 minute presentation and
25 minute Q/A) Kip Billings (WFRC) & Carl Johnson (MAG)
- 2:10 Discuss Draft Emissions Inventory Protocol Carol Nielsen
- 2:30 Inventory Discussions/Questions Received to Date Dave McNeill
- 2:50 Wrap Up Dave McNeill
- 3:00 Adjourn

Items for Next Meeting:

- 1) Next meeting date? (3/20 or 3/27) at (1:00 or 1:30)
- 3) Next meeting agenda?
 - Brief Discussion on Sip Protocol
 - Discussion on Gaps Found in the Inventory and What Help DAQ Needs
 - Schedule - 1996 Inventories Complete by 5/15?
 - Other Topics?

Please note that questions forwarded to DAQ staff for discussion will be posted on the web site. Please periodically access the site and review these documents. Example: At the first meeting, Lydia Salmon asked about double-counting emissions from off-road mobile sources. A review of our 1996 inventory revealed that we may, in fact, double count those emissions. A memo discussing this finding is being prepared for posting on the site.

If there are major issues raised, we will e-mail members of the work group a notification of the issue.

Date: February 14, 2000

Time: 10:30 AM

Where: DAQ

The meeting began with an introduction of attendees and an overview of the SIP Development process by Dave McNeill. It was agreed that the work group would meet every 2-3 weeks for approximately a month and the next meeting was scheduled for February 28th, 2000 at 10:00 A.M. at the DAQ building, same location (168 North 1950 West, Room 201).

Kerry Ruebelmann agreed to take the minutes of the meetings, Vicki Colton will be the scribe and Kathy Van Dame will be the time keeper. Scott Hanks and Steven Parkin then presented the current 1996 Emission Inventory data for point sources and area/mobile sources. A question arose regarding the potential double counting of PM10 and it appears that double counting is not occurring.

A discussion followed on where the 1996 emission inventory needs to be. Carol Nielsen covered the data needs for the Point Source Inventory. Of concern will be establishing a cutoff for the inventory since there won't be enough time to check all 250 sources. DAQ is currently preparing a letter for all large sources to let them know of the additional data needs. Dave McNeill discussed Mobile Source Data. There is a draft mobile source protocol for modeling that is on the web site and is out for comment. It was recommended that the draft protocol be reviewed and comments forwarded to DAQ. Steve Parkin reviewed the Area Source Data. The sources that are the biggest will be the focus. Additionally, ammonia is becoming an issue and will be added to the pollutants on the inventory.

Action items for the next meeting include the review of the protocols for mobile sources, SIP and modeling, which are on the web site prior to the next meeting. Email concerns/comments to Dave McNeill and be prepared to discuss them for the next meeting. Dave will email an agenda for the next meeting.

CC: Bill Colbert; Bill Reiss; Carol Nielsen; Cindy Rosenberg; Colleen Delaney; Deborah McMurtrie; Jerry Grover; Joe Thomas; Kathy McMullen; Mick Crandall; Peter Verschoor; Renette Anderson; Rick Sprott; Scott Hanks; Steven Parkin